



MOVING CHECKLIST

Whether you are a first-time home-buyer or an experienced homeowner, you should know that having a plan can make all the difference in the world. At Heather Guild Group, we have assembled a well-designed Moving Checklist to help you have a seamless home-buying experience.

TWO MONTHS BEFORE

- Get organized. Decide what you'd like to keep and what you'd like to give away.
- Research. Research moving companies, and be sure to get each quote in writing.
- Create a moving binder. Keep track of quotes, estimates, receipts, and inventory.
- Organize school records. Go to your children's school and arrange for records to be transferred.

SIX WEEKS BEFORE

- Order supplies. Order boxes, tape, bubble wrap, and permanent markers.
- Use up perishable items. Use perishable foods or cleaning supplies you prefer not to move.
- Take measurements. Check room dimensions at your new home.

ONE MONTH BEFORE

- Choose a mover. Get written confirmation of your moving date, costs, and other details.
- Begin packing. Begin by packing what you use most infrequently.
- Label. Clearly label and number each box with its contents and the room its destined for.
- Separate valuables. Add jewelry and files to a box you'll personally transport.
- Do a Change of Address Form. Go to your local post office or visit USPS.gov to do so.
- Notify important parties, including banks, employers, magazines, and newspapers.
- Forward medical records. Arrange for medical records to be transferred.
- Transfer or Set Up Utilities: Gas, electric, water, cable, Internet, phone, alarm, home insurance...
- Enroll in Childcare/Pre-School/School
- Schedule Childcare and Pet Sitters for day of move.



TWO WEEKS BEFORE

- Arrange to be off from work on moving day. Notify your employer.
- Arrange for banking. If you'll be changing banking, be sure to arrange to do so.
- Contact the moving company. Reconfirm the arrangements you have made.

ONE WEEK BEFORE

- Refill prescriptions. Stock up on prescriptions you'll need during the next couple of weeks.
- Pack your suitcases. Pack a suitcase with enough clothing to wear during the transition.

A FEW DAYS BEFORE

- Defrost the freezer. If your freezer is moving with you, be sure to empty, clean, and defrost it.
- Double-check the details. Reconfirm the moving company's arrival and other information.
- Plan for the payment. Prepare to pay the moving company.

MOVING DAY

- Verify. Be sure the moving truck belongs to the company you had hired.
- Take inventory.

AFTER MOVE-IN

- Change address on Driver's License.
- Send a Moving Announcement with your new address.

FOR ADDITIONAL MOVING TIPS, BE SURE TO VISIT THE
HEATHER GUILD GROUP [MOVING TIPS PINTEREST BOARD](#).

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